Oversight Advisor – Job Description

Date: July 2019

I.   Position Summary

The Oversight Advisor will carry out the core oversight work of the PIOB, comprising monitoring and continuous assessment of the processes of development of standards of the Standard Setting Boards (SSBs) and/or committees.

In this role, the incumbent will be responsible for supporting the Oversight Director in day-to-day monitoring of SSB activities, identifying issues of public interest arising from both the activities of these groups and external developments that would be expected to have an impact on such activities, and developing appropriate briefings and recommendations to support the ongoing work of the Board.

II.   Responsibilities:

a) Continuously monitor the activities of the International Auditing and Assurance Standards Board (IAASB), the International Ethics Standards Board for Accountants (IESBA), their respective Consultative Advisory Groups (CAGs) and the IFAC Nominating Committee;
b) identify public interest issues with respect to the agendas and operations of these groups that fall within the scope of the PIOB's interest as well as relevant developments in the external environment that might be expected to have an impact on such work;
c) undertake either directed or self-initiated research activities to support the formulation of briefings and recommendations to both PIOB observers assigned to individual SSB events and the Board as a whole;
d) draft the parts of the annual Public Report falling under his/her responsibilities;
e) report to external parties the oversight activity performed, and the public interest issues identified on the main projects developed by the SSBs;
f) develop and present board and other meeting papers and,
g) co-ordinate PIOB observer activities related to the designated SSBs, CAG, and IFAC Nominating Committee, covering development and maintenance of the observations calendar and liaison with IFAC technical and administrative staff as required.

As required to support responsibilities described above, the Oversight Advisor, will maintain regular liaison and collaborate with the External Relations and Communications Advisor

Over time and as required, the Oversight Advisor may also be asked to:

a) act as the designated PIOB observer for specified SSB events/meetings;

b) represent the PIOB at designated meetings, seminars and conferences;

c) temporarily assume the role of Acting Oversight Director within the limits prescribed by PIOB internal policies and procedures.

III. Education:

Bachelor's degree in a relevant field such as audit, business administration, public administration, accountancy, law or economics together with a minimum ten years of relevant working experience. Candidates with an advanced degree and/or specialized professional training and at least seven years of relevant experience in the fields of audit, accountancy or law are also invited to apply.

IV. Experience:

a) Sound understanding of public policy and/of international standard-setting processes and trends;
b) practical experience in audit, technical assurance and/or ethics would be an asset. Good understanding of International Standards on Auditing (ISAs).
c) strong Public Interest vocation. Previous regulatory background would be an asset.
d) well-developed and diversified computer skills;
e) work experience in an international environment would be a plus.

V. Languages:

Excellent verbal and written communications skills in English. Preferably native English speaker. Knowledge of other European languages would be an asset.

VI. Required Skills:

a) Ability to exercise sound judgment and make decisions;
b) Excellent interpersonal skills;
c) Critical thinking;
d) Strong analytical skills;
e) Willingness to take responsibility and be accountable;
f) Strong motivation and desire to make a difference.

VII. Location: Madrid

This selection process is being managed by Page Executive.
Qualified candidates, kindly submit your cv to Jaimecristobalena@pageexecutive.com